

SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION

September 18, 2007
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Carlisle called the meeting to order at 7:05 p.m. and read the District Mission. He welcomed the audience to the meeting.
Members present:
Allen Carlisle, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk
Dustin Burns, Member
Barbara Ryan, Member
Administration present:
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
John Tofflemire, Assistant Superintendent, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President Carlisle invited Bryce and Carissa Towne, children of two Santee School District teachers, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Bartholomew

Second: Burns

Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Use of Facilities Report
 - 1.2. Developer Fees Collection Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Dates for Meetings with Principals and Student Forums
 - 1.4. Schedule of Upcoming Events

2. Spotlight on Learning: Recognition of Pathways & Sonrise Churches, and Santee/Lakeside Rotary for Backpacks and School Supplies Donations

Mrs. Emily Andrade introduced Phil Harrington and Mike Gilson from Pathways Church, Dave Yeargan from Sonrise Church, and Edith French, president of the Santee/Lakeside Rotary Club. Mrs. Andrade reported that these organizations donated over 600 backpacks and additional school supplies for Santee students. Through their generous donation, every school received a supply of backpacks and school supplies.

President Carlisle presented each representative with a certificate of appreciation. Mrs. Andrade introduced 4 Prospect Avenue students who modeled their new backpacks. President Carlisle said it was incredible that the faith community and the Rotary Club came together and donated 600 backpacks to kids. He thanked Member Bartholomew for the large part he had in organizing the donation collaboration.

3. Spotlight on Learning: Recognition of Awards for Debbie Towne and Susan Smith

Dr. Johnson introduced Debbie Towne, Language Arts Specialist at Pepper Drive, recipient of the Greater San Diego Reading Association's Educator of the Year, and Susan Smith, an intermediate grade teacher at Prospect Avenue, who was selected as a Wal Mart teacher of the year. These teachers were presented their awards in June 2007. President Carlisle presented each with the certificate of recognition for their community awards and said they are a great example of the outstanding teachers in Santee.

4. Spotlight on Learning - Student Achievement Success

Dr. Johnson shared that tonight was a celebration for student achievement and to honor all school district staff for what they do to support student achievement in Santee. She reported that a letter had been delivered to all school

staff thanking them for what they do for student achievement and thank you banners were placed at each school. Dr. Johnson introduced the teachers listed below, highlighted their noteworthy impact on student achievement, and honored them as representatives of the District's outstanding teaching staff.

Kindergarten:	Donna Bloomer (RS)	Susan Orsinelli (CFH)	
Grade 2: Cajon Park	Kathy Davis Tracy Kull Amy Cleary	Sharon Eldredge Darrell Eastis Marilyn Solan	Ellery Garrison Leslie Wiley
Grade 3:	Andrea Freedman (CO) Sonia Fox (CO) Angela Panfili (CO) Joey Sutera (CO)	Kim Wilson (HC) Susan Kiley (HC) Lynne McCarthy (HC) Gisela Ornelas (HC)	Stephanie Pannasch (HC) Charlene Lemperle (HC) Cindy Farmer (HC) Wilma Gess (HC) Eva Gonzalez (HC)
Grade 4:	Loretta Meaux (CO) Alisa Williams (CO) Julie Powell (CO) Heather Glanz (RS) Tammy Bemis(RS) Kathryn Pederson (PD) Kristin Moore (PD)	Katy Hammond (CH) Cheryl Shanahan (CH) Tom Klus (CFH) Lilah Onners (CFH) Ramona Lampe (CFH) Wendy Dunnigan (SC) Melody Bartholomew (SC)	Diane Ainsworth (CP) Jeanne Thill (CP) Kim Henderson (CP) Cathy Tolnay (CP) Gordan Hjalmarson (HC) Sandra Brenner (PA) Robyn Botticelli (PA)
Grade 5:	Jim Williams (CP) Toni Stout (CP) Tracy Meza (CP) Jennifer Meier (RS) Steve Plate (RS)	Ann Marchant (CO) Cameron Williams(CO) Keith Folks (CO) Jane Montler (HC) Paul Finkel (HC)	Kristen Eveland (HC) Susan Larson (PD) Gillian Ryan (PD) Jayme Pezanoski (PD)
Grade 6:	Beth Brozo (PA) Susan Smith (PA)	Bonnie Jackson (PA) Lisa Sagat (SC)	
Grades: 7-8:	Kelly Brown (RS) Marc Robbins (RS) Carol Lewis (RS) Becky Heath (CO) Marie Brennan (CO) Luke Towne (CO) Jan Jensen (CO)	Laura Goldman (HC) Nancy Knudson (HC) Charles Applegate (HC) Ben Saia (HC) Chris Kelly (HC) John Journeay (HC) Patty Wilber (HC)	
Grade 8:	Jill Schmitt (CO)	Gary Cartwright (PD)	
Grade 7-8 Algebra Teachers:	Sean Koch (CP) Larry Barbary (CP) Allwyn Gazi (CP) Tristin Tade Moss (CH) Laura Barker (CH)	Luke Towne (CO) Jan Jensen (CO) Holly Hody (CO) Helen Toma (CFH) Ben Saia (HC)	Chris Kelly (HC) Jennifer Rolf (PD) Jennifer Johnson (PA) Marc Robbins (RS) Tonya Hendrix (RS) John Gathercole (RS)
Lang. Arts. Specialists:	Ellery Garrison (CP) DiAnn Albert (CH) Sue Beard (CO)	Risa Winchell (CFH) Charlene Lemperle (HC) Bonnie Jackson (PA)	Debbie Towne (PD) Marianne Barnes (RS) Tammy Marble (SC)
Resource Specialists:	Pam Mitchell (CH)	Anne Coman (CH)	
Special Education:	Roseanne Davis (CH) Diane Pace (CH)	Tom McLean (CH) Evelyn Wills (CH)	

Dr. Johnson said she is very proud of all the teachers for their dedication to student learning. President Carlisle said the Board was proud to honor such an outstanding group of teachers. Member El-Hajj said she knows just what teachers go through each day and thanked them for their tremendous dedication and work for Santee students. Members Ryan, Burns, and Bartholomew thanked all teachers and the Board gave a standing ovation to teachers and staff.

Dr. Johnson also recognized the schools and President Carlisle presented a certificate to a representative from each school. Dr. Johnson presented an award ribbon to Sycamore Canyon School for achieving an API of 886, closed school to 900. Dr. Johnson also awarded a ribbon to Chet F. Harritt for increasing their API by 12 points to 827 as a Title I school with all three significant sub groups making over 800 API.

5. Superintendent's State of the District Address

Dr. Johnson, Superintendent, gave her annual State of the District Address. The key messages from her address included the District's:

- High student achievement,
- Healthy financial picture,
- Commitment to Caring Schools,
- Transition into modernization, and
- Implementation of the strategic plan.

Dr. Johnson thanked the Board for their commitment, vision, and faith and said she is excited about the District's future. The State of the District Address will be posted on the District's web site.

President Carlisle thanked Dr. Johnson for her leadership and vision for the District. Following the Address, the audience was invited to a reception celebrating student achievement.

The Board reconvened at 8:30 p.m.

C. PUBLIC COMMUNICATION

President Carlisle invited members of the audience to address the Board about any item not on the agenda. Maria Lenhoff, a parent of students at Sycamore Canon and Rio Seco, thanked Dr. Johnson and the Board for having the foresight to save Sycamore Canyon School and is excited to see their high student achievement score.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Carlisle invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval of Travel Requests and Ratification of Travel Report
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Reports
- 2.5. Acceptance of Donations
- 2.6. Authorization to Dispose of Miscellaneous Surplus Property Including Donation of Historical Items
- 2.7. Approval to Seek Qualifications and Proposals from DSA-approved Inspectors of Record and Materials Testing Labs
- 3.1. Approval of 2008 Early Admittance to Kindergarten Program
- 3.2. Approval of Capital Projects Agreement Between First 5 Commission of San Diego County and Santee School District
- 4.1. Personnel, Regular

It was moved and seconded to approve Consent Items.

Motion: Ryan

Second: Burns

Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President Carlisle invited comments from the public on any item listed under Discussion and/or Action.

1.1. Classrooms of the Future and QZAB Update

Dr. Johnson introduced Ernie Nevares, Director of Instructional Technology, to speak about the Classrooms of the Future installation last year, QZAB projects at Prospect Avenue and Pepper Drive Schools, and the thoughts and plans for Classrooms of the Future for 2007-08.

Mr. Nevares shared the Classroom of the Future project last year which included a technology instructional package for grades 4 and 5 classrooms at all schools. He is now hearing reports that these teachers cannot function without their ELMO's.

The teachers have been provided professional development and are actively using the technology in their classrooms. The cost was approximately \$10,000 per classroom and implementation was right on schedule. The hope is this coming year to install the technology packages in grades 6 and 7, but the implementation may need to slow down a bit due to budget constraints.

Last year's anticipated project was doubled. Additional projects included 3 school labs redone, a major server upgrade, 4 mobile laptop carts, the new district website, 2 new training facilities, and the soon to be ready, video conferencing capabilities.

At Prospect Avenue, the QZAB grant put technology in every classroom, all teachers have a class website, and they received a Barona grant linking science and video production. This year will focus on curriculum and technology integration, video production, and increasing visual literacy for all students.

At Pepper Drive, the QZAB grant provided Tech4Learning software for integrated projects, accessing online storage with WebLocker, and professional development and support for all teachers to have websites. This year's focus will be on digital storytelling, electronic portfolios, and effective use of student stations in the classroom.

The department goals this year are to support student achievement and instructional goals, provide ongoing training and support for the integration of technology with CORE curriculum, and continue to improve access to technology for all students and teachers.

Last year the technology staff from Santee was invited to review the national Educational Technology Standards for Students and assist in revising the standards for today's students. The focus for the use of technology in the classroom is *information literacy*; using the training received from UCLA SEEDS and other professional development.

Member Bartholomew thanked Mr. Nevares, and has heard teachers say he has made the installation process smooth and has been a great support for teachers.

Member Burns said the installation process for grades 4-5 has been outstanding. He asked if any changes were being looked at in the implementation plan for grades 6-7. Mr. Nevares said they are always looking for the best tool at the best price and in technology things change very quickly. They will continue to change as better tools become available. They also found that installing the technology package in the classrooms after school hours and on weekends was less disruptive and very cost effective. Mr. Nevares shared a chart with the Board that indicated exceptional growth occurred in classrooms with the new technology packages. Mr. Nevares said this information may not prove that the technology had a part in increased growth, but it certainly did not hurt student achievement progress.

President Carlisle thanked Mr. Nevares and the Technology Department, especially for doubling the installation and for looking at data to track the effectiveness of the technology use in the classrooms.

1.1. Board Legislative Goals for 2007-08

Dr. Johnson presented draft legislative goals as recommended by Executive Council. Member Ryan recommended keeping #13 in because in the past the Board has always felt strongly about local control and meeting the individual needs of all students. She said she liked the new format administration proposed for publicizing the goals.

Member Burns recommended the bolded priority items be listed separately. Member Ryan said maybe a shorter version could be created with the bolded priorities and include the additional goals in a longer version. Linda will revise the brochure and set up meetings with the legislators. Member Burns suggested asking Mr. Doug Sampson for graphic design assistance to develop a professional brochure. Member Ryan moved to adopt the legislative goals presented with #13 included.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

2.1. Information Regarding Child Readiness Program and Current Status

Community member, Tammy Goodwater, 9618 Hill Creek Lane, Santee, requested to speak about the Child Readiness program. She is an instructor for Right Start, from Grossmont Adult Ed., and asked the Board to support the Child Readiness Program at Prospect Avenue. Her two children went through the school readiness program at Prospect Avenue and she believes it is a valuable program to support student learning.

Emily Andrade shared information about the current Child Readiness Program and that funding will run out to support the program in October 2007. She introduced Hope Baker, Child Readiness Coordinator, who presented information about school readiness based on the "San Diego County Preschool for All" initiative. Children and Families Ready 4 School has been at Prospect Avenue School since 2002. Bright Start pre/post assessment shows growth in all four areas of the assessment. She reported that data shows that 81% of the students who attended Bright Start scored at grade level when exiting kindergarten.

Board members thanked Mrs. Baker for the information.

3.1. Approval of Revised Adopted Budget

Mr. Clark presented the revised adopted budget for Board approval. The revised budget shows an estimated ending balance of \$1,745,218. The amount available for Board designation is \$177,341.
Member Ryan move to approve the 2007-08 Revised Budget, including all revisions as presented.

Motion: Ryan

Second: Burns

Vote: 5-0

3.2. School District Program Enhancement Needs for 2007-08

Mr. Clark reported that it has been a high priority of the Board to consider program enhancements as discretionary funds become available. Administration and the Board are working hard to continue to support technology and infrastructure needs, and to consider VEBA impacts and the GASB-45 potential annual impact of \$1.1 M. Administration prepared a summary of program enhancement opportunities and provided their input into the need for each.

Dr. Johnson shared that combination classes have been addressed by direction from the Board. The AVID program is valuable in supporting students to complete high school and go on to college. Currently 4 schools participate in a skeleton AVID program. Staff development is provided out of restricted budgets and is critical to student achievement. Mrs. Andrade said the greatest priority for Educational Services is a social worker, which was reiterated by principals during their presentations last year. Character Education funding is important to continue to support the Character Education program implemented at schools this year. She is not recommending a resource teacher this year. The teacher supply budget has already been approved and the School Readiness Program information was presented earlier in the evening. Mrs. Andrade reported the \$106,000 grant for arts and music is recommended to be partially used for Arts Attack for all 9 grade levels, with a goal of 10 lessons per school. It is estimated to cost \$55,000-\$75,000 for supplies. The remainder can support music or the arts for students.

Mr. Clark said administration is not recommending increased technology support staff at this time. He said the ongoing requirements for operations are an additional grounds worker to support our new and expanded fields and additional custodial support, especially as we address modernization. This custodial staff increase is the only item that was reduced during the budget crisis and has not been restored. The assistant mechanic position is recommended at this time but not from unrestricted dollars because the transportation department has reduced the encroachment and can now cover the cost of the assistant mechanic through their restricted fund.

President Carlisle asked for clarification on the concern of budget issues looming. Dr. Johnson said those issues do not currently impact the funding chart presented. President Carlisle asked if any of the items on the chart would be implemented this year if the Board did not act to approve them. Mr. Clark said that if the Board did not approve funding the items, administration may look to use funds that are already a part of the adopted budget if they came available. John Tofflemire said that if there is an increase in the health and welfare costs, there is an anticipated additional cost of \$200,000 to the District this year. Member Ryan will be addressing the VEBA concerns with the school board representatives tomorrow evening. Mr. Tofflemire said the committee is working on other options to address GASB-45.

President Carlisle asked if there is a way to bridge the new program expenditure needs as well as the GASB-45 deficits Mr. Clark said the adopted revised budget surplus fund is generating interest income. The District has also secured a 6% reserve, and administration recommends this interest be transferred to the unrestricted general fund. There is currently \$177,341 in unrestricted one-time moneys and \$193,342 in unrestricted ongoing moneys available. There is \$20,000 lacking to approve all items recommended.

Ted Doughty, Director of Maintenance & Operations, said several options were available to provide a groundswoker and custodial support at a lesser cost of \$80,000. Options include hiring a Groundswoker I or taking a current Groundswoker I and promoting to a Groundswoker II and hiring a Groundswoker I. Mr. Clark said from the operations standpoint, a groundswoker is critical and he recommends a \$20,000 commitment to custodial support.

Member Burns said the format for recommendations seems to have changed. In the past, Executive Council has made the recommendations and administration's priorities are unclear. Dr. Johnson said administration has returned with the same items the Board saw in May, with the chart showing items that have already been approved by the Board. She said social workers was a number one priority for administration.

future buildings. Spaces below 700 sq. ft were excluded from the count. Mr. Hall said some spaces in our school for classrooms are 450 square feet and are occupied with more students than the PPSC standards. Some classrooms are being used for libraries, computer labs, and teaching support areas. He shared a Power Point presentation showing current classroom capacity and the capacity projections with modernization.

Member Ryan believes the study does not accurately reflect capacity since we do not load at the standards, but at a higher ratio than the State standard. Mr. Hall said this standard is used because it becomes the basis for state funding eligibility.

Member Bartholomew asked how many spaces are currently being used that are undersized. Mr. Hall said about 30 undersized spaces are currently being used.

Member Bartholomew asked if this is an established way to calculate capacity. Mr. Hall said it is used at 3 or 4 four local districts and many districts statewide. Mr. Bartholomew asked if this information would be used in response to an EIR. Mr. Clark said yes, this is the information that the District would use to respond to an EIR.

Member Ryan is not comfortable using the State standard ratios when the District does not staff at that level and the cost to do so would be extreme. President Carlisle said using this report would provide the District the opportunity to work toward the goal to decrease class size in the future.

President Carlisle thanked Mr. Hall for the report.

4.1. Approval of Resolution No. 0708-03 to Lay-off an Identified Classified Management Employee

Funding for this position was approved in Item E.3.2. and there was no need for action.

F. BOARD POLICIES AND BYLAWS

1.1. First Reading BP 7112, New Construction Availability of Facilities

Member Ryan believes there needs to be a discussion about the loading capacity. The Board asked that the next Board agenda bring this item as a discussion item. Member Ryan requested administration to provide a cost projection if the District was to staff at the State capacity standard levels and a capacity report based on the District's current staffing levels. Administration will return this item to the Board with the reports requested.

2.1. Second Reading Revised, Board Policy No. 4012.4 Health Examinations

Motion: Burns

Second: Ryan

Vote: 5-0

G. BOARD COMMUNIATION

Member Bartholomew really liked and appreciated the staff recognition this evening. Member Burns agreed. Member El-Hajj said it allowed the Board to celebrate success in a non- competitive way.

Dr. Johnson asked about publicizing the ribbon cutting, if a press release was desired or the Newsletter article was sufficient. The Board preferred the information be presented in the Newsletter.

Dr. Johnson reported thank you letters for support for joint-use funding had been sent and provided copies of the letter to Board members.

Dr. Johnson reported the CGI video company is coming to film on October 16th. They would like to film Board members on that date and she is working to coordinate times. She will suggest that they film prior to the scheduled Board meeting.

The Superintendent and Board members will not be available to attend the CSBA Back to School Conference on September 19th. Linda will look into purchasing the handouts from CSBA for the Back to School Conference.

President Carlisle reported he will attend the ICSC tomorrow.

Dr. Johnson reported on September 25, 2007, the County Board of Supervisors will present a proclamation to Pepper Drive School for being a regional finalist in the Governor's PE Challenge.

Dr. Johnson, Principal, Debra Simpson, and teacher, Kathy Lauderbach will attend. Member Ryan will attend also.

President Carlisle reminded Board members of the County Salute to Teachers award event on October 6th. Linda will continue to confirm attendance of Board members.

I. **CLOSED SESSION**

President Carlisle announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Conference with Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: John Tofflemire, Assistant Superintendent

Employee Organizations: California School Employees Association
Santee Teachers Association
Santee Administrators Association

Purpose: Negotiations

3. Conference with Real Property Negotiators (Govt. Code §54956.8)

Location: Santee School Site. 10445 Mission Gorge Rd., Santee 92071

Agency Negotiators: Dr. Lis Johnson, Superintendent

Bill Clark, Assistant Superintendent, Business Services

Negotiating Party: City of Santee

Purpose: Price and Terms

Location: Fanita Ranch Property (Undeveloped property located north of Cuyamaca St. and
between Fanita Parkway and Magnolia Ave.)
and

Summitt Property (Undeveloped property located northwest of Magnolia Avenue.

Agency Negotiators: Dr. Lis Johnson, Superintendent

Bill Clark, Assistant Superintendent, Business Services

Eric Hall, Consultant

Negotiating Party: Barratt American

Purpose: Price and Terms

The Board entered closed session at 10:50 p.m.

J. **RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 12:30 a.m. No action was reported. The September 18, 2007 regular meeting adjourned at 12:30 a.m.

Dianne El-Hajj, Clerk

Lisbeth A. Johnson, Ed.D., Secretary